

Funding guidelines for travel grants

One of the main goals of *iQbio* is to provide a platform and support for PhD students and postdocs that perform interdisciplinary research in the profile area 'Structure and dynamics of Life'. Conference contributions and the personal exchange among scientists are a central part of scientific research and education. To advance their research and build a scientific network, *iQbio* offers to its members to apply for travel grants.

The following guidelines hold when applying for travel grants:

- Only PhD students and postdocs who are registered with the GRADE Center *iQbio* are eligible for funding.
- Fundable events are conferences, meetings, workshops and interdisciplinary research stays in a different group, which are of special interest for the applicants and their scientific career. For other events please contact the *iQbio* coordinator.
- The maximum grant amount is 1.000 Euro per year and applicant.
- The application for travel grants and the necessary documents must be submitted at least 6 weeks before the start of the event.
- The **application** should include a motivation letter, proof of payment, proof of active participation (oral presentation, poster, session chair) and the submitted abstract to show the relevance to *iQbio*.
- For a research stay a summary of planned experiments should be included.
- For **reimbursement** the following documents have to be submitted (at the latest 4 weeks after the end of the event): original receipts, declaration form (see forms) and proof of attendance. Reimbursement will be made only after the complete submission of these documents.